



# Chester County Schools

## Complex Transfer Request

509 District Office Drive  
Chester, SC 29706  
803-385-6122

Student Last Name

Student First Name

Current Grade

Date

Parent/Guardian

Home Phone

Work Phone

Cell Phone

Email address

Physical Address

City, State, Zip

Mailing Address

City, State, Zip

### Current School:

- Chester Park School of the Arts (PK-5)
- Chester Park Center of Literacy through Technology (PK-5)
- Chester Park School of Inquiry (PK-5)

### Request Transfer to:

- Chester Park School of the Arts (PK-5)
- Chester Park Center of Literacy through Technology (PK-5)
- Chester Park School of Inquiry (PK-5)

Reason:

**Please initial each statement to indicate you have read and understand the conditions for approved transfer requests.**

\_\_\_\_\_ During a child's elementary school career, only one transfer will be allowed to one of the other schools at Chester Park Complex. Should a parent want to exercise their right to transfer for the next school year, the request must be received in writing to the principal by **May 1<sup>st</sup>**.

\_\_\_\_\_ After informed of an approved transfer, parent/guardian is expected to contact the assigned school for enrollment.

Parent Signature

Date

**You will receive notice regarding acceptance or denial of your request by mail and/or email by August 1<sup>st</sup>.**

### DISTRICT OFFICE USE ONLY

Approved

Denied for the following reason:

\_\_\_\_\_  
\_\_\_\_\_

Executive Director of Early Childhood & Elementary Instruction

Date